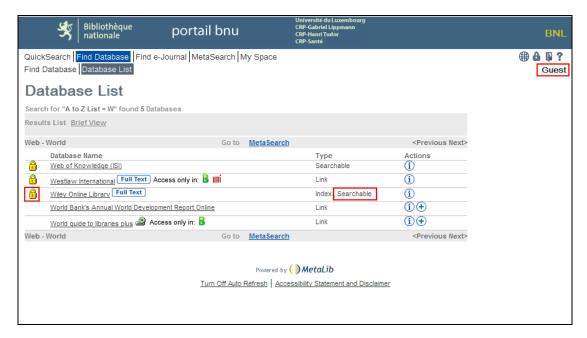
Portail bnu: The How-To Series

Episode 6: How do I search in a database using the portal's search engine?

This instalment will provide insights into how to search within a particular database using the portal's search engine. One immediate question you have might be "why would I want to do this? Why not just search within the database itself?". In fact, this functionality can be useful in order to store references or journals from any database in one single place. We will look at that aspect in more detail in a coming episode.

First, connect to Consortium Luxembourg's electronic documentation portal at www.portail.bnu.lu.

Once you put the portal into the language of your choice, click on the "Find Database" menu option. Let's say that you would like to search in the "Wiley Online Library". Click on "W" in the A-Z List.

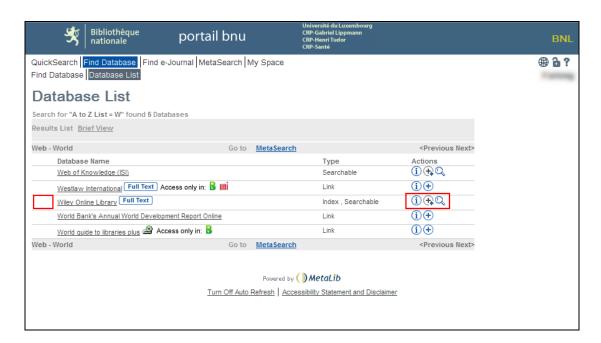


Although we can see "Wiley Online Library" in the list and it is marked as "Searchable", we can also see that it is locked and therefore we can't search it from within the portal until

we login. Click on the in the top right-hand corner to login.

Now that we have logged in, we see a few changes:

- The yellow padlock next to "Wiley Online Library" has disappeared. This means we now have access;
- The action icons have changed. We can now search in this database or add this database to our personal list (more on that in a future episode).



To search in the Wiley Online Library, click on the magnifying glass icon (\mathbb{Q}). You will be presented with the "Search in Database" screen.

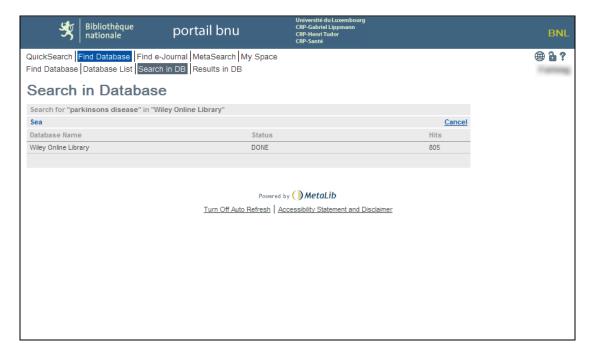


As you can see, from this screen, you are searching only the "Wiley Online Library".

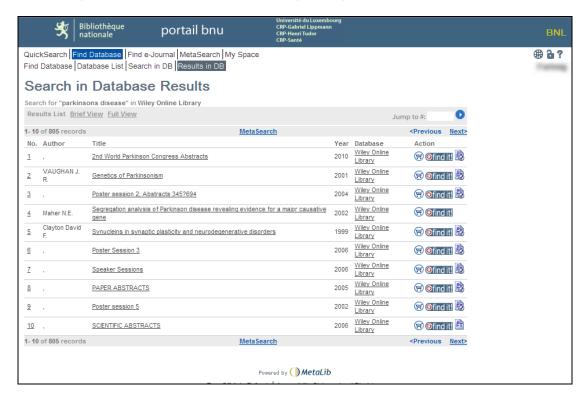
Enter your search terms and click on the "Go" button. Note that you are searching on "All Fields" by default. You can also search on Subject, Title, Author, ISSN, ISBN or Year by clicking on the drop down list where "All Fields" is displayed.



But for now, back to our search. Once you click on the "Go" button, you will see a screen showing you the progress of your search:



And then, your search results are automatically displayed:



From this screen, you can click on the title to see its details or click on the "Find It!" button to have the system search for the full text of the entry.

Next time we will look at searching within multiple databases using the portal's search engine.